

## Setting up security questions to reset your password in NetClassroom

A new feature has been enabled in NetClassroom that will allow students and guardians to reset their passwords if you can no longer remember it. Before you can use the *Forgot your password* link on the login page, you'll need to setup security questions in order verify yourself. The following steps will help you in being able to setup your security questions

Step 1: Go to NetClassroom and enter your username and password



Step 2: If this is the first time you have entered NetClassroom since the feature was turned on, you will probably be presented with this screen. You must choose from the three security questions and provide answers to each of the questions. Then press *Save*. Click the drop down menu next to each of the three questions to find the question you would like to answer. *Please provide answers that you will remember*.

😪 St. Augustine College Prep NetClassroom	
Home	grades * Registration * Billing Conduct School calendar My settings *
Announcements *	Security Questions
None currently available.	To reset your password, the program requires three questions to verify your identity. Please select the questions and limit your answers to 50 characters.
	Question 1:
	Answer:
	Question 2:
	Answer:
	Question 3:
	Answer:
	Save

If for some reason you are not automatically taken to the *Security Questions* page upon logging into NetClassroom, click the drop down menu next to *My Settings* and then click on *Security Questions*. Follow the steps above to complete.



Step 3: If at any time you can not remember your password to NetClassroom, fill in your **User** *ID* and click on the *Forgot your password* link



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Step 4: You will then be brought to another page where you will need to answer the three security questions. After submitting the answers, an e-mail will be sent to you with instructions on resetting your password.

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