



ST. AUGUSTINE
PREPARATORY SCHOOL

Parent Notification of Use of Internet Filter and Monitor

Dear Parent or Guardian:

We at St. Augustine Prep are proud of our use of technology, in particular, our continued transition to the use of Chromebooks. To help keep your child safe and to continue to promote the scholarly use of technology we have adopted online content filter and monitoring services provided by GoGuardian. The St. Augustine Prep issued devices and school managed Google Accounts are automatically connected and are installed with GoGuardian. The use of this content filter is a mandatory condition of the School's Technology Acceptable Use Policy, and it is a violation of the Technology Acceptable Use Policy to disable, or attempt to disable, in any manner, the content filter. It may be helpful to know that over 100,000 other schools use GoGuardian to protect 5.5 million students across the world, and the Global Educator Institute has endorsed the GoGuardian Teacher product.

We chose GoGuardian Admin and GoGuardian Teacher services to:

- Help protect students against harmful and inappropriate online material
- Help students stay scholarly and more focused when learning online
- Help assess students' progress towards class assignments
- Facilitate communication between teachers and students during class time

GoGuardian's web-based services operate on our school's managed Google Suite for Education Chrome accounts (i.e. when a student is logged into Chrome or a Chromebook with his/her school e-mail address).

As a content filter, GoGuardian blocks inappropriate sites based on key words, automatically, before they reach devices with the content filter, and provides notice of the visit or attempted visit of sites. Parents are further advised that GoGuardian records all internet activity while students use their school managed Google Accounts, regardless of the student or device's physical location. All Chromebooks are configured through GoGuardian to monitor internet traffic, as well as to provide notification of the visit or attempted visit or viewing of Explicit content sites, or potential Self-harm sites.

Explicit content is generally, but not exclusively, defined as those sites that contain vulgar, obscene, lewd, illegal, or offensive content with no artistic or educational value. School administrators and personnel will be alerted during the school day if a student visits a website that displays explicit content. The school administrator or personnel will determine what action, including disciplinary action, will be taken.

Self-Harm content is defined as those sites that promote or provide information or instruction regarding suicide, self-injurious, or other harmful behaviors. School administrator and personnel will be alerted during the school day if a student visits a website that displays self-harm content. The school administrator or personnel will take appropriate steps to address student safety based on recommended best practices for the prevention of self-harm and student safety.

St. Augustine Prep helps protect your child while on and off campus. St. Augustine Prep enables teachers to use GoGuardian Teach with students in their classes only during school hours from 8:00 a.m. to 2:30 p.m.. St. Augustine Prep selected GoGuardian services to help our students stay safe and to continue to promote the scholarly use of technology. We will work with the students during class time to help teach them digital responsibility and safety. Additionally, we will train teachers about how to operate GoGuardian and about our policies and procedures to help protect student privacy.

When students use their school managed Google accounts and school managed devices, that use shall also be subject to, and in compliance with, the St. Augustine Prep Technology Acceptable Use Policy, Social Media Policy, Student Handbook, and this notice regarding the use of content filter and monitoring software. Please be advised that while GoGuardian is configured to filter and notify about device use at all times, like all tools, it is not perfect. **Parents are advised that it is their responsibility to monitor and oversee their son's use of electronic devices, particularly outside of the school day. The school shall not be responsible for any actions taken by the student outside of the school day.**

The school, through GoGuardian, only monitors and collects internet activity. The School, through GoGuardian, does not collect photos, videos, or audio of students, school personnel, or school activities. The school does not use GoGuardian, or any software, on any device, which would violate the privacy rights of any student or any individual residing with the student. For more detailed information about GoGuardian, you may visit GoGuardian's website, Trust & Privacy Center, GoGuardian's Product Privacy Policy, and the attached COPPA Notice and Disclosure Form.

We are here to answer any questions that you may have.

Sincerely,

This form must be signed by the student and parent/guardian.

Print Student Name _____ Date _____

Student: I have read and understand the St. Augustine Preparatory School's Technology User Agreement. I understand that if I fail to comply with any of this policy or agreement, my access to technology (including

electronic devices and network resources) may be suspended, and I may be subject to disciplinary consequences including expulsion.

Student Signature: _____ Date: _____

Parent/Guardian: As a parent/guardian of the student above, I affirm that I have read and understand that my child is expected to abide by St. Augustine Preparatory School’s Technology User Agreement, and any other policies enumerated in the Student Handbook. I hereby give permission and consent for my child to use a school provided e-mail account, school technology, Chromebook, the Internet, and other resources prescribed by an instructor for educational purposes. I take full responsibility for supervising my child’s use of technology, the internet, social media, and school equipment, in particular, when he is not at school. I understand that if my child fails to comply with any of the aforementioned policies, his access to technology (including electronic devices and network resources) may be suspended, and he may be subject to disciplinary consequences including expulsion.

Note: St. Augustine Preparatory School uses G Suite for Education, GoGuardian, and other software in compliance with the Children's Online Privacy Protection Act (COPPA) and the Family Education Rights and Privacy Act (FERPA).

Parent Signature: _____ Date: _____